



2025-2026 School Year Job Posting

Position: School Counselor

Job ID: 901

Job Objective: Serves as a full-time, School Counselor for all of Norwalk Catholic (Pk-12)

- 10 Month position, 204 Work Days
- Hired through North Point Educational Service Center (NPESC)
- Practicing Catholic Preferred: Help carry on the mission of Christ's church.
- Hold a current Ohio Department of Education license/certification in School Counseling
- Must successfully pass the required background check and all requirements of the Toledo Diocese VIRTUS program prior to employment and maintain a satisfactory background check throughout employment
- Provide counseling and coordinate counseling services with our partnerships in the classroom setting (whole group), small group setting counseling and for individual students as needed
- Provide guidance and support for students and families regarding College and Career pathways
- Support families, as appropriate, by connecting them with community partners such as Job and Family Services, Mobile Response and Stabilization Services (MRSS), and other partners
- Serve as a representative of St. Paul High School with EHOVE, our Career-Technical School partner
- Provide exemplary communication skills to parents, staff, and stakeholders
- Work well with fellow staff members in a professional learning community to ensure what is best for our students
- Build positive, productive, professional relationships with students, families, and colleagues
- Have an understanding of technology pertinent to the classroom including Google Suite, Microsoft Office, Smart Technologies, PowerSchool, and document cameras

Apply by completing the Employment Application found on:

www.norwalkcatholic.org/employment

Application Deadline: Until Filled